

Kentucky High School Athletic Association

To: Superintendent, Principal, and Athletic Director

From: Louis Stout, Commissioner *Louis Stout*
Brigid L. DeVries, Executive Assistant Commissioner *Brigid L. DeVries*

Date: April 18, 2002

Subject: Review of 2001-2002 Title IX Forms

School: Bowling Green High School

The KHSAA Audit Staff has received your submission of the 2001-2002 KHSAA required Title IX forms.

The information will be reviewed by appropriate Title IX Audit Staff and you will be notified if any additional information is necessary.

Remember your permanent Title IX file at the school must be kept current with information pertaining to your athletics program. Copies of the 2001-2002 KHSAA required documents must be kept as part of this file and are subject to Open Records Requests.

If we could be of further assistance, please do not hesitate to call anytime.

Kentucky High School Athletic Association

To: Superintendent, Principal, and Athletic Director

From: Louis Stout, Commissioner *Louis Stout*
Brigid L. DeVries, Executive Assistant Commissioner *Brigid L. DeVries*

Date: June 19, 2001

Subject: Review of 2000-2001 Title IX Forms

Enclosed please find a copy of a review of the 2000-2001 Title IX Forms, submitted by your school. A copy of this information must be included in your permanent Title IX file at your school. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2000-2001 Title IX forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable.

Remember your permanent Title IX file at the school must be kept current with information pertaining to your athletics program. Copies of all KHSAA required documents should be part of this file and are subject to Open Records requests.

Should you need any further information, please do not hesitate to call anytime.

Memo

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Louis Stout, Commissioner
Brigid L. DeVries, Executive Assistant Commissioner

Date: June 14, 2001

RE: 2001 Title IX Forms Submission

School Bowling Green Reviewed by Julian Tackett

The following is a status report regarding the required 2000 - 2001 Title IX submission of forms due in to the KHSAA office by April 15, 2001. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

- | | |
|---|--|
| <input checked="" type="checkbox"/> GE 19 (Annual Verification) | <input checked="" type="checkbox"/> T-4 (Summary Program Chart 4) |
| <input checked="" type="checkbox"/> T-1 (Summary Program Chart 1) | <input checked="" type="checkbox"/> T-41 (Checklist – Overall Interscholastic Program) |
| <input checked="" type="checkbox"/> T-2 (Summary Program Chart 2) | <input checked="" type="checkbox"/> T-60 (Corrective Action Plan) |
| <input checked="" type="checkbox"/> T-3 (Summary Program Chart 3) | <input checked="" type="checkbox"/> T-63 (Interscholastic Survey Results) |

II. Status

A. 2000 – 2001 Forms are satisfactory and no further information or action is necessary at this time.

B. Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.

C. The following forms were omitted and must be submitted by school representatives.

D. Other Recommendation and Comments:

The gender equity committee should meet at least once during the fall sports season.

Bowling Green High School staff members are to be commended for aggressively addressing all points mentioned in the 2000-2001 field audit. The one remaining long-term concern is the baseball (softball) field house situation. BGHS staff is to update KHSAA upon KDE acknowledgement of 2003 MFP as to status. In addition, all schedules listed as "agreed to" by the baseball and fast pitch coaches to handle shared usage of the field house until that time shall be in writing and posted conspicuously within the school.

Bowling Green High School is strongly encouraged to continue studying suggested staff alternatives with regards to athletic administration staff to ensure the follow-through of the Title IX plan.

Subsequent to the review, Bowling Green staff corresponded to KHSAA that the building of a softball field house could not be "guaranteed". While this may be true, Bowling Green High School CAN guarantee that until such time as a facility is built, the present accommodation will remain in place.



BOWLING GREEN HIGH SCHOOL
1801 ROCKINGHAM LANE
BOWLING GREEN, KY 42104
Monroe Joyner, A. D.

Addendum to 2000 – 2001 school year Title IX Corrective Action Plan

Item For Correction:

Use of baseball clubhouse and provision of a dressing facility for softball team members

The Bowling Green Independent School System cannot guarantee the construction of a dressing facility for the softball team by the 2003 season as previously submitted in the Title IX report. A new Master Facility Plan will be submitted to the KY Department of Education on or before January 31, 2002. This plan must be approved by the KDE before any new construction may begin. If plans for a new softball dressing facility are approved in the MFP and funds are available, then construction will go forward.

BOWLING
GREEN

APR 18 2001

**KENTUCKY HIGH SCHOOL
ATHLETIC ASSOCIATION**

TITLE IX

**MEMBER SCHOOLS
2000-2001 ANNUAL REPORT
FORMS**

Submitted to KHSAA
By April 15, 2001



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES**
(To be submitted by April 15, 2001 along with other required forms)

The Bowling Green High School, Bowling Green, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

- Established a gender equity committee at the high school. (list committee personnel provide attachment if necessary)

Name	Address	Phone	Title
<i>See attached list</i>			

- Scheduled a minimum of three meetings during the 2000-2001 school year on the following dates:

January 11, 2001
January 24, 2001
May 16, 2001

- Designated the following person as the Title IX coordinator for the school:

<u>Joe Timms</u>	<u>Asst. Superintendent</u>	<u>1211 Center St. BG Ky</u>	<u>270.746.2200</u>
Name	Title	Address	Phone

- School personnel is continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

- In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

<u>Monroe Boyner</u>	<u>Athletic Director</u>	<u>4-2-01</u>
(School Authorized Signature)	Position (Principal, Designated Rep)	(Date)
<u>[Signature]</u>	<u>[Signature]</u>	
(Superintendent Signature)	(School Board Chairperson)	

TITLE IX COMMITTEE MEMBERS, INCLUDING DISTRICT LEVEL TITLE IX
COORDINATOR JOE TINIUS, ARE:

BRANDENBURG, NANCY	ELEMENTARY TEACHER	270-746-2280
CARTER, DR. FRED	PRINCIPAL, BGHS	270-746-2300
GRAHAM, FRANCES	ELEMENTARY TEACHER	270-842-9604
JOYNER, MONROE	HS ATHLETIC DIRECTOR	270-746-2300
LAYNE, JANA	HS TEACHER	270-782-1386
LIGHT, JOSEPH	PRINCIPAL, BGJHS	270-746-2290
MARKS, KEN	AD, BGJHS	270-843-1328
ROWAN, J.C.	HS GUIDANCE COUNSELOR	270-746-2307
SETTLE, DR. JOHN	SUPERINTENDENT	270-746-2200
TINIUS, JOE	ASST. SUPERINTENDENT	270-746-2200
WALLACE, KEVIN	HS FOOTBALL COACH	270-746-2300
WILLIAMS, DEBORAH	BOARD CHAIRMAN	270-842-8404

Handwritten notes:
Nancy Brandenburg
Fred Carter
Frances Graham
Monroe Joyner
Jana Layne
Joseph Light
Ken Marks
J.C. Rowan
John Settles
Joe Tinius
Kevin Wallace
Deborah Williams

Handwritten note:
John Tinius

Handwritten note:
Nancy Williams

ACCOMMODATION OF INTERESTS AND ABILITIES

SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

Program	Enrollment (1)	Percentage of Total Enrollment (3)	Number of Interscholastic Participants (double and triple count) (4)	Percent of Total Participation (5)
GIRLS	498	49.7	234	47.0
BOYS	504	50.3	296	58.7
Totals (2)	1002	100%	100%	

Instructions:

- 1) Determine the total number of girls enrolled.
Determine the total number of boys enrolled.
- 2) Add the total number of girls and boys enrolled to determine total enrollment.
- 3) Calculate the percentage of total enrollment that is female. Calculate the percentage of total enrollment that is male.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls. In order to determine the total number of athletics participants an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants or cheerleaders). Calculate the same way for boys and girls.
- 5) Calculate the percentage of female participation (column 1) based on information from (column 4).

Calculate the percentage of male enrollment (column 1) based on information from (column 4).

Note: While being within three percent is not a formal compliance standard; if the percent listed in column 5 is within 3% of column 3 then it provides a good target within which compliance is likely.

Signature: Monroe Joyner, A.D. Date: 4/12/01

ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

Program	Number of Teams Currently Offered (1)	Number of Teams Added in Last Five Years (2)	Number of Participants Added in Last Five Years (3)	Percent of Total Participation By Sex (4)
GIRLS	varsity: 9	1 (VB)	18	7.69%
	j.v.: 6	1 (VB)	13	5.55
	frosh: 1	0	0	0
	other:			
	total: 16		31	13.25
BOYS	varsity: 9	0	0	0
	j.v.: 6	0	0	0
	frosh: 1	0	0	0
	other:			
	total: 16	0	0	0

- 1) Calculate the number of interscholastic teams offered for girls at each competitive level (for example, varsity, junior varsity, and freshman levels).
- 2) Calculate the number of interscholastic teams that have been added in the last five years at each competitive level.
- 3) Determine the total number of participants that are currently on the teams that were added in the last five years.
- 4) Calculate the percentage of participants that have been added in the last five years. For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 300, taken from form T-1, column 4 then 21% of the current opportunities (63 of 300) have been added in the last five years. Note: The total number of male/female participants should be the same as item 4 on Summary Program Chart 1 on form T-1.

Note: If the percentage of current female participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. CAUTION: 25% is not a formal compliance standard. The count shall be taken on the first day of competition for students that are officially members of the team.

Signature: Monica Joyner, A.D. Date: 4/12/01

ACCOMMODATION OF INTERESTS AND ABILITIES**SUMMARY PROGRAM CHART 3****Participation Opportunities Test Three**

If girls are underrepresented in the interscholastic athletics program, answer the following questions for girls only. If boys are underrepresented in the interscholastic athletics program, answer the following questions for boys only.	GIRLS		BOYS
1. Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO)	NO		
2. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO)	NO		
3. For a sport currently offered, is there enough interest to form a viable team for a junior varsity, freshman, or other interscholastic level that is not currently offered? (YES or NO)	NO		
4. If you answered yes to question one, two, <u>or</u> three, are there enough other high schools in your school's normal competitive region offering the sport and competitive level of sport to constitute enough competition for a reasonable competitive schedule? (YES or NO)			

Signature: _____

Mouse Joyner

Date: _____

4/15/01

ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

Team Levels		
Total Number of Athletics Participants in All Levels	GIRLS	BOYS
1. Number of Varsity Teams Offered	9	9
2. Number of Participants on all Varsity Teams	158	186
3. Percentage of Total Varsity Participants By Sex	67.52	62.84
4. Total Number of Male Participants At All Levels	234	296
5. Number of Junior Varsity Teams Offered	6	6
6. Number of Participants on all Junior Varsity Teams	66	97
7. Percentage of Total Junior Varsity Participants By Sex	28.21	32.77
8. Number of Freshman Teams Offered	1	1
9. Numbers of Participants on all Freshman Teams	10	13
10. Percentage of Total Freshman Participants By Sex	4.21	4.39

- 1) Determine the number of teams at the varsity, junior varsity, and freshman levels for boys and girls. (#1, 5, 8)
- 2) Determine the total number of participants for boys and girls at each competitive level. (#2, 6, 9)
- 3) Calculate the percentage of female and male participants at each level. (3, 6, 9)
 Example: Take the total number of female participants from the Summary Program Chart 1 (form T-1) and divide it into the number of total participants for each level, varsity, junior varsity and freshman levels. Perform the same calculation for male participants. For example, if there are a total of 300 female participants, and 180 girls are on varsity teams, 80 girls on junior varsity teams, and 40 girls on freshman teams, then 60% of girls' participation opportunities are at the varsity level (180 divided by 300), 27% are at the junior varsity level (80 divided by 300), and 13% are at the freshman level (40 divided by 300). If there are a total of 400 male participants, and 250 participate at the varsity level, 100 boys participate on junior varsity teams, and 50 boys participate on freshman teams, then 63% of boys participate at the varsity level (250 divided by 400), 25% compete at the junior varsity level (100 divided by 400), and 13% compete at the freshman level (50 divided by 400).

Signature: Monroe Joyner, AD Date: 4/12/01

2000-2001 KHSAA TITLE IX ATHLETICS AUDIT

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM (Compliance)
Opportunities			✓
Equipment and Supplies			✓
Scheduling of Games and Practice Time		✓	
Travel and Per Diem Allowances			✓
Coaching			✓
Locker Rooms, Practice and Competitive Facilities		✓	
Medical and Training Facilities and Services			✓
Publicity			✓
Support Services			✓
Athletic Scholarships**			✓
Tutoring**			✓
Housing and Dining Facilities and Services**			✓
Recruitment of Student Athletes**			✓

** Athletic scholarships, tutoring specifically for athletes, housing and dining facilities and services, and recruitment of student athletes are usually not relevant at the high school level.

Signature: Monroe Joyner Date: 4/12/01

School Year: 2000-2001
Signature: Margaret Jeyner
Date: 4/15/01

TITLE IX
CORRECTIVE ACTION PLAN

To utilize this form indicate the intended area which needs corrective action and the suggested change time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2001.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Pre-game warmups for Girls basketball team	Pre-game warmups will be purchased for Girls b/bb team	2001-2002 school year
TVs, VCRs for coaches & teams	An analysis will be done to provide technical equipment to coaches where needed	2001-2002 school year
Scheduling of same sport TV/Fr games	the number of same sport TV/Fr games scheduled will be equitable	2001-2002 school year
Prime time Scheduling	1/2 of home basketball G/B doubleheaders will allow the Girls team to play at 7:30	2001-2002 school year
Hiring of coaches for Womens sports	a concerted effort will be made to have the best qualified coaches for Womens sports	Whenever coaching vacancies are open

School Year: 2000-2001
 Signature: Myrae Jager
 Date: 4/15/01

TITLE IX
 CORRECTIVE ACTION PLAN

To utilize this form indicate the intended area which needs corrective action and the suggested change time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2001.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Use of baseball clubhouse and provision of dressing facility for softball team	Construction of dressing facility to existing baseball Clubhouse	Ready for use by 2003 season - Note: the Bowling Green Ind. System will be submitting a new Master Facility Plan to the KDE on or before Jan. 31, 2002. Included in this new plan will be the construction of a softball addition, however, since construction funds can only be spent on items included in the MFP, the updated version must first be approved by the KDE.
Outdated storage signs (Athletes)	update signs to reflect proper storage units for each sport	before 2001-2002 School year

School Year: 2000-2001
 Signature: Myrae Jensen
 Date: 4/15/01

TITLE IX CORRECTIVE ACTION PLAN

To utilize this form indicate the intended area which needs corrective action and the suggested change time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2001.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
<u>Athletic Policy Manual</u>	<p><u>Am An Athletic Dept. Policy Manual will be written and distributed to all coaches to provide guidelines for the following: facility use; equipment replacement and purchase; use of charter buses; use of Booster Club funds; placement of banners in the arena; prime time games; sports physicals; trophies and memorabilia; weight room use; publicity concerns; etc.</u></p>	<u>2001 - 2002 School year</u>

INTERSCHOLASTIC ATHLETICS SURVEY Summary Of Student Responses

Instructions:

1. Summarize the Student Athletics Interest Surveys by listing the total number of responses on the line next to each sport.
2. Under the other category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-64) and mail the Summary Form only to the KHSAA by April 15, 2001. Do not mail the original.

Date: April 15, 2001
Completed By: Monroe Joyner, A.D.

Fall Sports (List Total Number of Participation Responses)

59 Football
31 Girls' Volleyball
6 Boys' Volleyball
41 Boys' Cross-Country
28 Girls' Cross-Country
11 Girls' Field Hockey
19 Boys' Golf
11 Girls' Golf
38 Boys' Soccer
38 Girls' Soccer

Winter Sport (List Total Number of Responses)

53 Boys' Basketball
39 Girls' Basketball
13 Boys' Swimming & Diving
34 Girls' Swimming & Diving
26 Boys' Wrestling
31 Girls' Gymnastics
36 Boys' Indoor Track
36 Girls' Indoor Track

Spring Sport (List Total Number of Responses)

46 Boys' Track
37 Girls' Track
45 Girls' Tennis
13 Boys' Tennis
18 Girls' Slow Pitch Softball
21 Girls' Fast Pitch Softball
37 Boys' Baseball

Other Sports (From Survey Question 10)

Name of Sport	Number of Students Interested In Participating
Karate	2
Bowling	2
Ping Pong	5
Bowling	5
skateboarding	3
Wrestling	8

Number of Students who participate in Intramural Sports. (From Survey Question 5)

Sport	Number

Note: Bowling Green High School does not have an Intramural Sports program for student participation.

List Intramural Sports students are interested in adding: (From Survey Question 6)

Sport	Number
Wrestling	11
Basketball	10
Indoor Soccer	6
Volleyball	5
Bowling	5
Rugby	4

Participation in Non-School Sports Activities (From Survey Question 7)

Sport	Number
Soccer	40
Basketball	26
Golf	10
Swimming	10
Softball	8
Tennis	7
Baseball	6

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

Response	Number
52	I prefer other activities such as band, chorus, etc.
98	I don't have time
29	The practice schedules and game times are inconvenient
20	The sport I like isn't offered
11	It's too expensive
8	I prefer to participate in club or intramural sports
47	Working
64	Other

Student Suggestions to encourage participation

Shorter seasons; better coaches; better publicity about tryouts

Monroe Joyner, A.D.
Signature

4/15/01
Date

Bowling Green High School
Policy Use for the Baseball/Softball Clubhouse -- 2001

Practice Times: Preseason - Season

Monday - Friday: The baseball head coach and softball head coach will agree to alternate each week for early practice time after school.

Weekends: The baseball head coach and softball head coach will agree on practice times when and if the need arrives for weekend practices.

Note: It will be understood and enforced that each team will have their privacy in the clubhouse during their specified practice time.

Storage cabinets:

Storage cabinets will be provided for softball equipment inside the clubhouse.

Restroom Facilities:

Restroom facilities inside the clubhouse will be maintained and cleaned regularly for both male and female use.

TV, VCR, & Telephone:

Access to technical equipment will be granted to both baseball and softball coaches and players.

Bulletin Boards:

Bulletin Boards will be provided for both teams inside the clubhouse.

Players Lockers:

Softball players will receive comparable individual lockers for their use.

INTERSCHOLASTIC ATHLETICS SURVEY
Summary Of Student Responses

Instructions:

1. Summarize the Student Athletics Interest Surveys by listing the total number of responses on the line next to each sport.
2. Under the other category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-64) and mail the Summary Form only to the KHSAA by April 15, 2001. Do not mail the original.

Date: June 30, 2000
Completed By: Monroe Joyner, A.D.

Fall Sports (List Total Number of Participation Responses)

137 Football
133 Girls' Volleyball
22 Boys' Volleyball
39 Boys' Cross-Country
39 Girls' Cross-Country
36 Girls' Field Hockey
22 Boys' Golf
18 Girls' Golf
65 Boys' Soccer
72 Girls' Soccer

Winter Sport (List Total Number of Responses)

91 Boys' Basketball
75 Girls' Basketball
35 Boys' Swimming & Diving
64 Girls' Swimming & Diving
62 Boys' Wrestling
80 Girls' Gymnastics
78 Boys' Indoor Track
78 Girls' Indoor Track

Spring Sport (List Total Number of Responses)

81 Boys' Track
66 Girls' Track
93 Girls' Tennis
35 Boys' Tennis
57 Girls' Slow Pitch Softball
50 Girls' Fast Pitch Softball
84 Boys' Baseball

Other Sports (From Survey Question 10)

Name of Sport	Number of Students Interested In Participating
Boxing	4
Motocross	2
Hockey	10
Lacrosse	3
skateboarding	3
Ping Pong	4
Gymnastics	3
Bowling	1

Number of Students who participate in Intramural Sports. (From Survey Question 5)

Sport	Number
	<i>Note: Bowling Green H.S. does not have an Intramural sports program for student participation</i>

List Intramural Sports students are interested in adding: (From Survey Question 6)

Sport	Number
Basketball	24
Wrestling	12
Volleyball	11
Hockey	10
Soccer	8
Field Hockey	6

Participation in Non-School Sports Activities (From Survey Question 7)

Sport	Number
Soccer	57
Basketball	53
Baseball	15
Softball	13
Swimming	12
Golf	11

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

Response	Number
62	I prefer other activities such as band, chorus, etc.
158	I don't have time
38	The practice schedules and game times are inconvenient
30	The sport I like isn't offered
19	It's too expensive
16	I prefer to participate in club or intramural sports
91	Working
78	Other

Student Suggestions to encourage participation

Shorter seasons; better publicity about tryouts

Monroe Joyner, A.D.
Signature

June 30, 2000
Date